APPENDIX D

LOCKING CERTIFICATE

NAVRAE: ENQUIRIES:	S Stanley
KONTAKNR CONTACT NO	028 425 5798
VERW: REF:	Budget locking certificate
KANTOOR: OFFICES:	Bredasdorp
DATUM DATE	25 May 2017

KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

Certification that the adopted budget for 2017/18 is correctly captured and locked on the municipality's financial management system

(as requested by National Treasury in terms of section 74 of the MFMA, with reference to paragraph 7.2 of MFMA Budget Circular 86 dated 08 March 2017)

I, ...Dal O'Neill....., in my capacity as accounting officer of the municipality, hereby certify that:

- The adopted annual budget has been captured on the municipality's financial system;
- There is 100 per cent reconciliation between the budget on the system and the budget adopted by council;
- The adopted annual budget on the municipality's financial system is locked and will not be changed as it serves as the baseline against which to monitor and measure performance; and
- The relevant budget return forms have been submitted to the local government database.

I, further certify that the municipality has in place controls to ensure that any changes to the adopted budget will be captured separately and only in accordance with:

- a virement authorised by the municipal manager, or duly delegate official, in terms of a council approved virements policy; and
- an adjustments budget approved by council.

Print Name Dal O'Neill

Municipal manager of **WC 033 CAPE AGULHAS MUNICIPALITY**
(name and demarcation code of municipality)

Signature

Date 25/05/17

This certificate must be submitted to National Treasury by close of business 30 June 2017 at the following email address: lgdocuments@treasury.gov.za.
Also send copies to the *Auditor General* and the relevant Provincial Treasury (Western Cape PT email address: MFMA.MFMA@westerncape.gov.za)